

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
April 1, 2019

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Judy Coleman
Doug Edge
Mayor Debbie Mahon
Nick Lodise
Sarah Omietanski, Jr. Council
Doug Harris
Edward Preston

Staff in Attendance

Solicitor Robert DeBias
Treasurer Diane McKairnes
Secretary Dorothy Omietanski
Water & Sewer Kurt Ludwig
Chief, John Baran
Fire Marshal Bill Wheeler

Councilmembers Absent: none

Councilmembers Late to Arrive: Dan Mandolesi, Vice President 8:35pm

Staff Absent: Water & Sewer Pat Slater

Guests in Attendance: Donnajean Castor, Sixta Oliveras, Pete Sudar, Sophia Diaz, Len Dachino, Sharon Dachino and Ed Dutill.

Call to Order: Mr. Wheeler called the meeting to order at 7:34 pm; all those present joined in the Pledge of Allegiance.

Minutes:

The minutes of the March 4 and 19, 2019 will be approved at the May council meeting.

Public Comment:

- Main Street RDA Project – The project planned on Main Street is located next to Donnajean Caster’s property. Ms. Caster is concerned with how the work will affect her property. The surveyors told her that the piping that runs along her home was going to be replaced. She wants to make sure the pipe is the same size or larger than the current piping there. Mr. Wheeler explained that the work being done is not in the road or her property. The work will take place on the sidewalk and the inlet area. Council does not have the finalized plans yet for the work, however once they receive them if there is any work to be done on her property Mr. Wheeler will contact Ms. Caster to review the plans with her. Mr. Wheeler anticipates 4-6 months before any work will be done. Council does need to push to get this project completed sooner rather than later due to the fact that PennDOT is holding off its repaving of Main Street until the Borough’s work is completed.

- New Residents on Walnut Street – Sophia Diaz along with two other family members, Pete and Sixta, came to the meeting to have the opportunity to meet council as well as ask a few questions. Ms. Oliveras wanted to know if a pig is allowed as a pet in Hulmeville. The Mayor explained that within the past year another resident inquired about owning a pig and council all agreed that as long as the pig is domesticated and taken to the vet for proper care pet pigs are allowed to be owned as a pet in Hulmeville. Ms. Oliveras also inquired about how she can find out her exact property lines. Mr. Wheeler explained that she would need to hire a surveyor company, or ok with the Recorder of Deeds in Doylestown who may have a copy of a survey or plan done in the past on the property. Ms. Oliveras also asked how they can find out where water piping runs through their property. Mayor Mahon explained that they can call 811 to obtain any utility marking in their property.
- Traffic around Johnson Hall – Mr. and Mrs. Dachino came to voice their concerns about traffic around the coffee shop. They are asking that the police provide more patrols around that area because it is very difficult to pull out of the coffee shop parking lot during the day with cars rounding the corner so fast. Mayor Mahon explained that the police cannot park around the bar area because the owners of Hulmeville Inn do not want their customers to feel the police are watching them as they leave the bar. The police may be able to park in William Penn’s parking lot to observe the traffic. Mayor Mahon also explained that the police are looking into solar speed limit signs that display the speed of cars. The signs are expensive so they may not be in the budget to purchase this year.
- Green Street Issues –Mr. Dutill would like to know the status of the guard rail on Green Street. Mr. Wheeler explained he had to get three questions answered before council could proceed and to date two of the three questions are resolved. He is still working on the third question. Mr. Dutill noticed every Friday night there are two ATV’s that drive down Main Street. The ATV’s are owned by new renters at 4 Main Street. They also have a shed now on their driveway, in which they store the ATV’s, which is not allowed in the floodplain. Mr. Wheeler will visit the property regarding the shed and Chief Baran will have a patrol on Saturday nights to see if police can catch the ATV operator. Mr. Dutill also would like the police to address the issue of cars blowing through the stop sign at Main and Green. It happens all the time and the cars drive very fast.

Police Report:

- Mayor Mahon read the report for the month of March 2019: 24 incident reports, 4 accident reports, 5 assists, 0 EMS calls, 2 summary citations, 27 traffic citations, 1 criminal arrests, 1 parking, 10 hours district court and 1-hour county court or total hours worked: 195, Total Salary \$4,762.50.
- Easter Egg Hunt – The Hunt will be held on 4/13/17 at 12 noon. The police will have games and serve cupcakes. Mayor Mahon asked Mr. Wheeler if the fire department will be present. Mr. Wheeler will see if they are available.
- 5K Run – The 5K run will be held on 4/28/19 starting at 8:30am. Southbound Bellevue Ave and Northbound Neshaminy Street will be blocked off for the run. Mayor Mahon suggested the residents on those streets be notified of the event in advance.

- Comcast Bill – Mayor Mahon is not able to get anyone to return her call regarding the billing statement for Comcast. Mr. Wheeler has a name and number he will forward to her for the public relations department he will forward to her.
- Items Needed – The police department is in need of a jump start box at a cost of \$84.78 and evidence tubes at a cost of \$23.35 for 10 tubes.

Motion made by Mr. Preston seconded by Mr. Lodise to purchase a jump start box and 10 evidence tubes not to exceed a total expenditure of \$120; motion passed with all in favor 6-0-0.

- Police Training – Mayor Mahon is recommended police training for one of the officers. The training is called Street Smart and costs \$199 not including pay for time spent at the course.

A motion was made by Mr. Preston seconded by Mr. Edge to approve the expenditure of both salary and training cost of \$199 for police officer to attend a training program Street Smart; motion passed with all in favor 6-0-0.

- Police Policies – Mayor Mahon would like to approve four policies. Ms. Coleman raised a few questions. Ms. Coleman noticed that there are several items mentioned in the policies that the police do not have and wondered if they were going to be purchased. Mayor Mahon confirmed that evidence bags and biohazard labels have been purchased and the tubes will be purchased after tonight. The police are purchasing items as various policies are approved. Ms. Coleman also wanted to know who the field supervisor was going to be. Mayor Mahon explained that the field supervisor is the officer on duty or on call.

A motion was made by Mr. Lodise and seconded by Mr. Edge to adopt the proposed policies for Value Statement, Mission Statement, Emergency Vehicular Warning Devices and Evidence Collection and Temporary Storage; motion passed with all in favor 5-0-1. (Mr. Preston abstained from voting due to unfamiliarity with the policies be presented).

- Dog Incident – Chief Baran updated council on an ongoing issue with a dog in the neighborhood. The owner has a hole in his fence that the dog keeps getting out from. This has been an ongoing issue. Chief Baran has spoken to the owner, who is having the fence repaired. Chief Baran will go back to make sure the fence is fixed and will send the owner a fine. The dog does not have tags either.
- Parade Police Coverage – Mr. Preston would like to sit down with Chief Baran to discuss the parade.

Water and Sewer:

- Water Shut Off Policy – Mr. Ludwig has received a call by one third of the 29 customers on the delinquent list. Mr. Preston and Mr. DeBias both requested a copy of the letters sent Mr. Ludwig will forward the letters to them.

- Manhole Repairs – It has been confirmed by Carroll Engineering that PennDOT will repair the two manholes in Main Street when they repave the road.
- Water Treatment Tour – The Forrest Park Water Treatment Plant tour was very informative. The tour lasted three hours and the participants learned a lot from the tour, such as the fact that the facility makes their own chlorine and ozone to treat the water. Mr. Ludwig will be scheduling another tour this spring for anyone who could not attend the first tour.

Fire Marshal: no report

Zoning: no report

Borough Property:

- Back Door Rental Unit – According to the renter of unit B the entrance door got caught in the wind and was damaged. Mr. Wheeler explained that the whole door frame is damaged as well as the wall beside the door.

Lights: no report

Trash:

- Republic – The representative had to cancel again because his father is very sick. There is an ongoing issue with trash pick up on Walnut Street. Mr. Lodise has received the complaints and will follow up with both Republic and the residents.

Streets:

- Stop Sign – Mr. Lodise installed a stop sign on Pennsylvania Ave.

Finance:

- Meeting – A meeting between Mr. Harris and Ms. Coleman took place to transfer all budget information to Mr. Harris. Mr. Harris would also like to schedule a meeting with Ms. McKairnes to discuss the budget assignments.
- EIT – Mr. Harris asked Ms. McKairnes to contact the EIT collectors to request that they provide the Borough with a breakdown of collections by year.

Personnel: no report

Jr Council Member:

- Earth Day Volunteers – Sarah Omietanski will email Neshaminy High School Honor Society to see if she can get any volunteers to help out at the Earth Day Event.

- Articles – Sarah Omietanski has written two articles for the Borough newsletter. The most recent one on teen suicide addresses a very difficult subject that is currently making headlines in national news.

MS4:

- Committee Meeting – Gilmore and Associates did a brief review of the S4 reduction projects. The committee needs to have a follow up meeting with them and to have an actual walk through the project areas. The Engineers like the Beaver Street project better than the one the committee thinks is the best for the Borough. All council members are welcome to attend the meeting.
- Newsletter – Mayor Mahon would like to recognize Harris Comfort for printing, folding, taping, labeling and stamping the spring newsletter. They also covered all the costs involved with the mailing.
- Earth Day Event – The earth day event will be 4/27/19 at Core Creek Park. Mayor Mahon is looking for a few council members to help out. The Garden Club will also be represented and the two groups will be distributing seeds and seedlings.

TMDL / BMP's: Permit years 2018-2022 – items that need to be accomplished over the next 5 years.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project

Floodplain:

- Letter to Floodplain Residents – The spring newsletter stated another warning to property owners regarding storing items in floodplain areas. Each property owner in the floodplain area will be receiving a letter requesting inspection of their property by the end of April 2019. If residents are not in compliance the Borough risks losing flood insurance for all residents.
- Old Colonial Inn has cleared trees in the floodplain/open space behind its establishment. Zoning officer is working on the violation as this is not yet cleaned up.
- The Water Street FIRM concerns have not yet been answered (12 months now). FEMA forwarded Mayor Mahon's questions to PEMA for answers through the hazard mitigation grants.

Storm Water:

- Updated Data Base – Mayor Mahon appreciates any updates and contact information for new residents that have moved into our town in that stormwater affects all residents and not just those who live in floodplain.

Solicitor Report:

- RDA William Penn Fire Co – A bill was submitted to pay off the loan for radios in the amount of \$47,277.44.

Mr. Mandolesi arrived at 8:35pm

A motion made by Mr. Lodise seconded by Mr. Edge to authorize a request for payment from the RDA for William Penn Fire Department to pay off their loan of \$47,277.44; motion passed with all in favor 7-0-0.

- RDA Peace Valley Holistic Center – The roof at Peace Valley Holistic Center is in the process of being installed.

A motion made by Mr. Lodise seconded by Mr. Harris to authorize a request for payment not to exceed \$21,000 for Peace Valley Holistic Center; motion passed with all in favor 7-0-0.

Mayor:

- Peace Valley Holistic Volunteer Appreciation Luncheon – Mayor Mahon is attending the luncheon on Sunday at noon hosted by Peace Valley.
- Eagle Scout Court of Honor – Mayor Mahon will be attending an Eagle Scout Court of Honor for Zach Gutherman at Our Lady of Grace at 2pm.

Treasurer’s Report: Treasurer’s Report of April 1, 2019 was made available for inspection:

• General Fund Checking Balance as of March 1, 2019:	\$ 139,748.70
Expenses Totaled:	\$ - 24,929.13
Income Totaled:	\$ 31,571.80
General Fund Checking Balance as March 31, 2019:	\$ 146,397.21
• Sewer Fund Checking Balance as of March 1, 2019:	\$ 19,009.61
Expenses Totaled:	\$ -36,240.95
Income Totaled:	\$ 36,180.01
Sewer Fund Checking Balance as of March 31, 2019:	\$ 18,948.67
• Sewer Fund PLGIT Balance as of February 1, 2019:	\$ 366,678.38
Interest	\$ 627.02
Deposit	\$ 0

Expense	\$ - 13,410.00
Sewer Fund PLGIT Balance as of February 28, 2019:	<u>\$ 353,895.40</u>
• Highway Aid PLGIT Balance as of February 1, 2019:	\$ 44,222.58
Interest	\$ 73.56
Deposit	\$ 0
Expenses	<u>\$ - 2,397.37</u>
Highway Aid PLGIT Balance as of February 28, 2019:	<u>\$ 41,898.77</u>
• General Fund PLGIT Balance as of February 1, 2019:	<u>\$ 170,949.41</u>
Interest	\$ 162.10
Deposits	\$ 29,856.25
Expenses Total:	<u>\$ 0</u>
General Fund PLGIT Balance as of February 28, 2019:	<u>\$ 200,967.76</u>

Bills: A copy of the bill list dated April 1, 2019 was provided to Council and offered for review by the public.

• General Fund beginning balance as of March 29, 2019:	\$ 148,025.04
ending balance as of April 5, 2019:	\$ 136,668.72
• Sewer & Water beginning balance as of March 29, 2019:	\$ 20,325.76
ending balance as of April 12, 2019:	\$ - 7,705.37
• Highway Aid beginning balance as of April 1, 2019:	\$ 30,425.84
ending balance as of April 1, 2019:	\$ 30,410.33

A motion made by Mr. Mandolesi seconded by Mr. Lodise and carried unanimously to approve the bill list dated April 1, 2019; motion carries 7-0-0.

Correspondence:

- Liquid Fuels – Our liquid fuels account will receive a payment of \$27,178.86 on April 2nd.
- Bucks Co Record of Deeds – Robin Robinson will be making a presentation at our May 6th meeting regarding Adopt A Book Program.
- PECO Rebate – The Borough received the rebate check from PECO for the LED lights for \$5,605.00.

Old Business:

- Court Appointment – Mr. DeBias and Mr. Wheeler will be going to court on Wednesday April 3rd at 11:15 to address the boarding room issues at 939 and 937 Bellevue Ave.
- Lawn Contract – Mr. Mandolesi is still working on securing a third lawn bid. He anticipates having all three bids for the April work session.
- Highway Aid Requirements – Ms. McKairnes just completed the Highway Aid audit. There were three issues that came up. First the auditor suggested increasing the bonds for Ms.

Omietanski, Ms. McKairnes and Mr. Wheeler from \$22,000 to \$30,000. Second, shoveling is not covered under Highway Aid. Shoveling billed last year in the amount of \$762.00 will need to be reimbursed back into Highway Aid. Third, the CVA bill for work completed on Main Street does not conform to the Highway Aid standards and will be rejected. If CVA can provide an invoice that conforms to Highway Aid standards, the work will be accepted. Also, the other two quotes for the work need to conform to the standards as well. Mr. Mandolesi will contact CVA and get an updated invoice for the work. Ms. McKairnes will forward the standards needed to all of council so that in the future the quotes and invoices will conform to the standards. Mr. Mandolesi has an issue with the requirement for this job because he received a clear directive from PennDOT to complete the work quickly. The only company who could do the work immediately was CVA.

A motion made by Mr. Lodise and seconded by Mr. Mandolesi to approve an increase in bonds for Ms. Omietanski, Ms. McKairnes and Mr. Wheeler from \$22,000 to \$30,000; motion passed with all in favor 7-0-0.

- Weed Control Playground – Mr. Mandolesi would like to keep the playground weed free and wanted to know what product would be safe to use. Mayor Mahon will forward him a safe mixture to use. Mr. Mandolesi will also talk to the playground committee regarding inspecting the playground equipment and providing council a list of repairs.
- Kiss Electric Property – Owners are currently digging 5 test wells on the Kiss Electric property. They are testing for commercial and residential use. The testing is being paid for through grants.
- Inverse Paradox – Tom and Bill Wheeler met with Inverse Paradox regarding software for the Borough. Inverse Paradox will see if they have the ability to design our software and if they can't they will make a recommendation as to who to use.
- 335 Main Street – The owners at 335 Main Street has their washer hooked up to drain on the driveway where it runs into the storm drain. Mr. Wheeler will take a look at the property. Mayor Mahon explained that all sump pumps should drain onto soil for at least 20 feet.

The meeting was adjourned at 9:13 pm; motion made by Mr. Preston seconded by Mr. Harris; carried 7-0-0.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary